

**DIPLOMA EXAMINATION IN ENGINEERING/TECHNOLOGY/MANAGEMENT/  
COMMERCIAL PRACTICE, APRIL - 2024**

**ENGLISH FOR COMMUNICATION - II**

[Maximum marks: 100]

[Time: 3 Hours]

**PART – A**

**I. Read the following excerpts and answer the questions that follow:**

1. “He smiled and milked steadily”
  - (a) Who is the ‘he’ referred here? (1)
  - (b) Why did he smile while milking? (2)
  - (c) Why was milking no more a chore for Rob? (4)
  
2. “We begged him to begin”
  - (a) They begged whom to begin? (1)
  - (b) What did the little man narrate? (2)
  - (c) What was unusual about the little man’s story? (4)
  
3. “You’ve all that the greatest of men have had”
  - (a) Who is the poet? (1)
  - (b) What do we have? (2)
  - (c) What should we do with this equipment? (4)
  
4. “Man’s curiosity led him to a chance rubbing of some stones which created his own fire.”
  - (a) What were the fires common to the early men? (1)
  - (b) How did the early men create fire? (2)
  - (c) What does the Greek legend say about the discovery of fire? (4)

**PART – B**

- II. 1.** Pearl S. Buck wrote the story ‘A Christmas Day in the Morning’.
- (a) Change the statement into a question.
  - (b) Find the subject of the sentence. (2 x 1 = 2)
- 2.** Choose the correct word from the brackets and fill in the missing gaps.
- (a) Vimal has gone to the ..... store. (Stationary, stationery)
  - (b) I would like to get a job with a good ..... (salary, wages) (2 x 1 = 2)

3. Combine the sentences using the correct relative clause.
- (a) A beach is a place. One can enjoy and relax during holidays there.
- (b) A radio is an electronic device. It helps us listen to different programmes and music. (2 x 1 = 2)
4. Write two pieces of advice that you would like to give to the indifferent passersby in the poem “Somebody’s Mother”. (2)
5. “We begged him to begin”. How would the men at Dabney’s house request the narrator to begin the story? Write two sentences with request structures. (2)
6. Given below are dictionary entries of the word ‘bright’. Study it carefully and answer the questions that follow.

Bright (adj.)

1. giving out or reflecting much light, shining.
2. intelligent and quick-witted
3. the action of giving, disturbing

brightly (adv.)

Brightness (n)

- (a) What is the adverb of the word ‘bright’?
- (b) ‘Hawkin is a bright personality’. Here the meaning of ‘bright’ is .....
- (c) Use ‘brightness’ in a sentence of your own.
- (d) To which part of speech does ‘brightly’ belong? (4 x 1 = 4)
7. Write down the following words in their orthographic form (English)
- (a) /ʃi:p/    (b) /æks/    (c) /fa:m/    (d) /brein/ (4 x 1 = 4)

**III. 1. Fill in the blanks using the correct word from the box given below.**

loiter, stammer, furnish, metaphor, board, defeated

- (a) In an application form we should ..... all the necessary details.
- (b) Wheel is the ..... for the never ending cycle of life.
- (c) Students should not ..... around during class hours.
- (d) Children used to ..... when they are afraid. (4 x 1 = 4)

2. Pick out the word that is different from the others in meaning.
- (a) jubilant, happy, indifferent, jovial
  - (b) eerie, sinister, scary, illusion
  - (c) bright, clear, dry, gust
  - (d) outstanding, distinguished, skilled, ordinary (4 x 1 = 4)

3. The following sentence has four spelling errors. Correct and rewrite the passage.
- I **recieved** (1) a letter from the **polyteknic** (2) college **principle** (3) to collect the **contact** certificate (4) (4 x 1 = 4)

4. Each line contains an error. Correct the error and write them down.
- The wheel is perhaps **man** greatest invention. 1.....
- Simple as it seems, it **was** the very basis of movement. 2.....
- It has even been **imbue** with symbolic meaning. 3.....
- In short our day today life **depend** on wheels in one way or the other. 4.....
- (4 x 1 = 4)

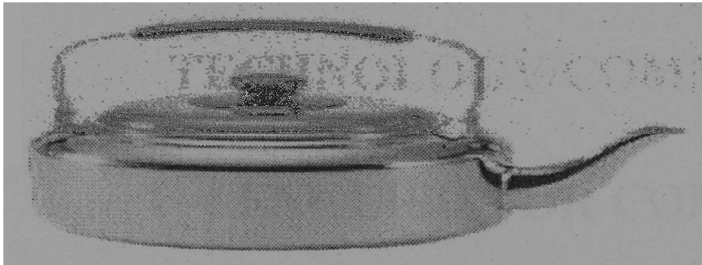
5. Use the passive voice.
- (a) Patients ..... in a hospital (treat)
  - (b) The new building ..... next week. (open)
  - (c) Taj Mahal ..... by Shahjahan (build)
  - (d) Three men ..... in an accident yesterday. (injure) (4 x 1 = 4)

6. Read the following dialogue and complete the paragraph.
- Hari : How are you Vivek?
- Vivek : I am fine. What brings you here, Sir?
- Hari : I have come to see Mr. Alok. Can you tell me where he is?
- Vivek : Is it Mr. Alok, the web designer?
- Hari : Yes, shall we go and meet him now?
- Hari asked Vivek how he was. Vivek replied that he was fine and asked ..... (1). Hari said that ..... (2) and asked ..... (3). Vivek enquired ..... (4). Hari nodded yes and suggested that they should go and meet him then.
- (4 x 1 = 4)

**PART – C**

**IV.** Describe the following in about 50 words.

Parts – kettle body, handle, spout, lid



(Describe its function, parts, shape etc.) (5)

**V.** You purchased a copy machine from HML Pvt.Ltd. for your office. But its front door is defective. It does not close all the way. Send an e-mail to service centre telling them about the exact nature of the complaint. (5)

**VI.** Read the process given below about the making of tea and rewrite it in the format given in the help box. Use appropriate linkers.

Boil water in a pan. Add tea dust or tea leaves. Simer the tea on low flame until it turns reddish brown. Then add milk and crushed cardamom. Increase the flame. Turn off the flame when it comes to a boil. Add sugar to taste. Strain the tea. Serve hot with biscuits or cakes.

Begin like this: First, some water is boiled in a pan. Then tea leaves or tea dust is added to it .....

(5)

**VII.** Write a letter to the Principal of your college requesting him to issue the Transfer Certificate and Conduct certificate. (5)

**VIII.** The schedule of the daily activity of Mr.Rajeev, the Area Manager of Ramco Cements Pvt. Ltd is given. Study it carefully and write a report.

9.00 am – Attendance reporting, 10.00 am – Meeting with sales representatives, 11.00 am – Calling up clients and collection of orders, 12.00 noon – Checking bank transactions, 1.30 pm – Updation of customer files, 2.00 pm – E – Filing of orders, 3.00 pm – Visits retail outlets, 4.00 pm – Evaluation of sales ratio, 5.00 pm – Update the work diary.

(5)

**IX.** You are the Secretary of the Eco-club of your college. In connection with the World Water Day Celebrations, you conduct an exhibition and seminar on ‘Save Water’. Prepare a welcome speech to be delivered on the occasion of the inaugural ceremony of the World Water Day celebrations of your college. (5)